

# टेलीकम्युनिकेशन्स कंसलटेंट्स इंडिया लिमिटेड (भारत सरकार का उद्यम) Telecommunications Consultants India Limited (A Government of India Enterprises)



प्रभाग DIVISION टी. सी. आई. एल. भवन, ग्रेटर कैलाश-I नई दिल्ली-110048

TCIL Bhawan, Greater Kailash-I, New Delhi-110 048

CIN: U74999DL1978GO1008911

## Sub:- Manpower Requirement in Kuwait Project on Contract Basis.

| S.No. | Category            | Requirement in Nos. |
|-------|---------------------|---------------------|
| 1     | Contract Engineer   | 1                   |
| 2     | Civil Supervisor    | 3                   |
| 3     | Fiber Technician    | 2                   |
| 4     | Data Entry Operator | 1                   |
| 5     | AutoCAD Operator    | 1                   |
| 6     | Vehicle Mechanic    | 1                   |
| 7     | Mason               | 6                   |
| 8     | Carpenter           | 2                   |
| 9     | Welder              | 1                   |
| 10    | Labour              | 30                  |

Annexure I – Eligibility Criteria

Annexure II – Undertaking formats of various posts advertise as above.

Interested candidates should send their Detailed CV in offline mode along with supporting documents addressed to:

GM (HR), Room No. 207 TCIL Bhawan, Greater Kailash - I New Delhi – 110048. Ph.: 26202207

The Last date of receipt of applications is 27<sup>th</sup> September 2021.

राष्ट्रीय : National : टेलीफोन : Telephone : 011-26202020 फैक्स : Fax : 011-26242266 वेबसाइट : Website : http://www.tcil-india.com ई-मेल : E-mail: tcil@tcil-india.com अंतरराष्ट्रीय : International : टेलीफोन : Telephone : +91-11-26202020 फैक्स : Fax : +91-11-26242266 वेबसाइट : Website : http://www.tcil-india.com ई-मेल : E-mail: tcil@tcil-india.com

## Annexure-I

|                     | Eligibility, Qualifi  | cation & Experience   |
|---------------------|---|---|
| Category            | Educational Qualification   | Experience  |
| Engineer            | B.E./B.Tech in Electronics & Communications/ Electrical &<br>Electronics/ Computer Science/IT Engineering from a recognized<br>Institute/University | Minimum 5 years post qualification experience in the field of Fiber/ FTTH/ Telecom OSP/ISP works<br>Having knowledge of supervision, installation, testing, operation & execution of various projects in the relevant field. The Candidate must be well versed with basis of FTTH Technology including FTTH Systems. He must have experience of planning, design, provision and documentation of FTTH/ OFC. The candidate must have team management, good decision making, analytical and problem solving abilities. Strong Communication and writing skills. Must be fluent in English language speaking, reading and writing. |
| Civil Supervisor    | Must have Diploma in Civil Engineering  | Minimum 5 years of work experience in Civil works<br>Must have knowledge and skill in the proper use of hand and power tools Excellent knowledge<br>in both theoretical and practical, of communications Hand hole and Manhole construction, ducting<br>works in indoor and outdoor Plant area. High level of knowledge and understanding of HSE<br>rules including the ability to fill out all required forms and permits, conduct PreStart and Tool Box<br>meetings,HSE and Quality Audits. Excellent communications skills and the ability to direct the<br>teams at site.   |
| Fiber Technician    | Must have Diploma in Electronics & Communications/ Electrical   | Minimum 5 years of work experience in optical Cable Splicer Tasks<br>Must have hand on experience in Fiber cable Fault localistion, operating splicing machine, OTDR,<br>Power Meter, IOLM and Generate & Prepare Test reports. Good verbal and written communication<br>skills.  |
| Data entry operator | Gradutate in any discipline   | Minimum 5 years of work experience in MS Excel, Word etc<br>Good Communication and writing skills   |

|                  | <u>Eligibility, Qualifi</u>   | cation & Experience   |
|------------------|---|---|
| Category         | Educational Qualification   | Experience  |
| AutoCAD Operator | Must have a Diploma in any discipline with Certification in AUTOCAD | Minimum 5 years of work experience in Autocad .<br>Preference will be given to the candidates having experience in Telecom field  |
| Vehicle Mechanic | ITI in relevant Trade   | Minimum 10 years of work experience in vehicle repairing & maintenance. Preference will be given to the candidates having valid Kuwait driving license  |
| Mason            | 8th Standard Pass.  | Minimum 5 years experience in the Masonry/Civil works including formwork/shuttering, bar bending , concreting, plastering,tile fixing etc. Should have knowledge of On-site safety procedures. Preference will be given to the candidates having experience in Telecom field        |
| Welder           | 8th Standard Pass.  | Minimum 5 years experience in the welding works. Should have knowledge of On-site safety procedures.Preference will be given to the candidates having experience in Telecom field   |
| Carpenter        | 10th Standard Pass  | Minimum 5 years experience in the Carpentry etc. Should have knowledge of Onsite safety procedures.Preference will be given to the candidates having experience in Telecom field  |
| Labour           | Primary School passed.  | Minimum 5 years experience in the civil works like excavation of trenches, laying of ducts/sub<br>ducts/cables, rodding, mandrel testing, using of jack hammers for breaking concrete/asphalt etc.<br>Preference will be given to the candidates having experience in Telecom field |

#### Undertaking Form for an Engineer:

I hereby undertake the following conditions:

- My age is between 21 to 45 years. I have passed B.E/B.Tech in Electrical/Electroics & Communications/ Engineering and my passport validity is more than 2 years and is ECNR. I am having more than 5 Years' experience in FTTH Technology (OSP/ISP) – Supervision, Installation, Testing, Operation & Execution works as an Engineer.
- 2. I shall work as an Engineer and be paid consolidated monthly salary of KD 250/- (including Food Allowance).
- 3. Total working days are 06 days in a week @ 8 hrs. minimum per day (in total 48 hrs. in a week) with minimum 8 hrs. physically at worksite + approx. 2 hrs. (to and fro to reach worksite and back to camp) and no overtime shall be paid being engineering cadre (Executive Cadre).
- 4. Since the company has the Govt. contract for a period of 5 (five) years (which may be extended), the contract period for the undersigned shall also be in line with the company's Govt. contract with the probation period of 100 days, even though the Shoon contract is for 2 years for local / visa processing. If my performance during the probation period is not found satisfactory, I shall be deported at my own cost (i.e. Air ticket) after settlement/refund of all the expenditure incurred by the company.
- 5. The cost of air ticket shall be provided by the Company both at the time of joining and at the time of exit upon cancellation of residency after final settlement subject to Clause no.4 i.e. minimum 5 years.
- 6. Before travel expenses in Kuwait to get VISA like Air Ticket (GP Ticket), Kuwait Chamber of Commerce Legalization Charges, Ministry of Justice Legalization and Courier etc shall be borne by Company.
- 7. After arrival, expenses in Kuwait to Complete Residency formalities like Police Clearance Certificate (PCC) Translation in Kuwait, Biological Fingering, Medical Tests and Clearance in Kuwaiti Hospital, Medical Insurance Deposit, Residency Stamping Charges on Passport, Civil ID Charges etc, also shall be borne by Company.
- 8. Expenses in India after Visa is sent, it is sole responsibility of Contractual Employee to complete all formalities in India like Passport, Police Clearance Certificate (PCC), Medical, Visa Stamping in MEA/Kuwait Embassy etc. at his cost.
- 9. I agree that the benefits will be provided by the Company such as Residence (Shared Accommodation), Soft furnishing items for bed, local transportation from site to residence & back, leave salary and Indemnity as per Kuwait labor law with reference to the contract agreement.
- I will pay Refundable Security Deposit of Rs 25,000/- in designated TCIL BANK Account in New Delhi. After depositing the money my Visa processing will start. The Security Deposit Amount will be refunded at the time of final settlement on successful completion of the contract period i.e. 5 Years.
- Since Air Ticket is purchased by Company even before applying VISA, the cost of GP Ticket (Air Ticket) equivalent to INR 25,000/- is kept as security deposit. This security Deposit shall be forfeited in case, I Could not travel to Kuwait due to,
  - i. Medical Unfit.
  - ii. PCC not granted.
  - iii..Passport Stamping in Kuwait Embassy in India not done.
  - iv. Travel plan cancelled due to other personal reasons etc. by me.
  - v. If I returned from Kuwait before expiry of contract signed with company as per Clause no.4 above i.e.5 (five) years.
- 12. I undertake that I shall not indulge in any illegal activities as per Kuwait Law such as taking liquor, theft, police case etc. If caught while involved in such activities, I will be fully responsible and I know that company will not help me in any case during these illegal activities.
- 13. I shall not serve any other company or to engage in work of any kind other than as instructed by employer during the contract period.

|        | Signature of the Candidate. |
|--------|-----------------------------|
| Name   |                             |
| Addres | S                           |
|        |                             |
|        |                             |
| Mobile |                             |

#### Undertaking Form for Civil Supervisor:

I hereby undertake the following conditions:

- My age is between 21 to 45 years. I have passed Diploma in ...... and my passport validity is more than 2 years and is ECNR. I am having more than 2 Years' experience in FTTH Technology (OSP/ISP) – Supervision, Installation, Preparation of reports on MS-Office.
- 2. I shall work as a Supervisor and be paid consolidated monthly salary of KD 150 per month (including food allowance) as agreed during the time of Interview.
- 3. Total working days are 06 days in a week @ 8 hrs. minimum per day (in total 48 hrs in a week) with minimum 8 hrs. physically at worksite + approx. 2 hrs. (to and fro to reach worksite and back to camp) and the cost of overtime shall be paid after 8 hrs.+ 2 hrs. performed.
- 4. Since the company has the Govt. contract for a period of 5 (five) years (which may be extended), the contract period for the undersigned shall also be in line with the company's Govt. contract with the probation period of 100 days, even though the Shoon contract is for 2 years for local / visa processing. If my performance during the probation period is not found satisfactory, I shall be deported at my own cost (i.e. Air ticket) after settlement / refund of all the expenditure incurred by the company.
- 5. The cost of air ticket shall be provided by the Company both at the time of joining and at the time of exit upon cancellation of residency after final settlement subject to Clause no.3 i.e. minimum 5 years.
- Before travel to Kuwait, the expenses in Kuwait to get VISA like Air Ticket (GP Ticket), Kuwait Chamber of Commerce Legalization Charges, Ministry of Justice Legalization and Courier etc. shall be borne by Company.
- Expenses in India after Visa is sent to the candidate, it is sole responsibility of Contractual Employee to complete all formalities in India like Passport, Police Clearance Certificate (PCC), Medical, Visa Stamping in MEA/Kuwait Embassy etc. at his own cost.
- After arrival, the expenses in Kuwait to Complete Residency formalities like Police Clearance Certificate (PCC) Translation in Kuwait, Biological Fingering, Medical Tests and Clearance in Kuwaiti Hospital, Medical Insurance Deposit, Residency Stamping Charges on Passport, Civil ID Charges etc., also shall be borne by Company
- I agree that the benefits will be provided by the Company such as Residence (Shared Accommodation), Soft furnishing items for bed, local transportation from site to residence & back, leave salary and Indemnity as per Kuwait labor law with reference to the contract agreement.
- 10. I will pay Refundable Security Deposit of Rs 25,000/- in designated TCIL BANK Account in New Delhi. After depositing the money my Visa processing will start. The Security Deposit Amount will be refunded at the time of final settlement on successful completion of the contract period i.e. 5 Years.
- Since Air Ticket is purchased by Company even before applying VISA, the cost of GP Ticket (Air Ticket) equivalent to INR 25,000/- is kept as security deposit. This security Deposit shall be forfeited in case, I Could not travel to Kuwait due to,
  - i. Medical Unfit.
  - ii. PCC not granted.
  - iii..Passport Stamping in Kuwait Embassy in India not done.
  - iv. Travel plan cancelled due to other personal reasons etc by me.
  - v. If I returned from Kuwait before expiry of contract signed with company as per Clause no.3 above i.e.5 (five) years.
- 12. I undertake that I shall not indulge in any illegal activities as per Kuwait Law such as taking liquor, theft, police case etc. If caught while involved in such activities, I will be fully responsible and I know that company will not help me in any case during these illegal activities.
- 13. I shall not serve any other company or to engage in work of any kind other than as instructed by employer during the contract period.

| Olg    | hattire of the Candidate. |
|--------|---------------------------|
| Name   |                           |
| Addres | S                         |
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|        |                           |
| Mobile |                           |

Signature of the Condidate

### Undertaking Form for Fiber Technician:

I hereby undertake the following conditions:

- 1. My age is between 21 to 45 years. I have passed ITI/Diploma in Electronics and Communications/ Audio Visual Systems/Telecommunications and my passport validity is more than 2 years and is ECNR. I am having more than 2 Years experience in fiber cable splicing, termination and testing of working or new cables using tools, well versed to use OTDR, Power Meter, VFL etc. as technician and know how to use PC to generate reports.
- 2. I shall work as a Technician and be paid consolidated monthly salary of KD 130 (115+15 Food Allowance) per month.
- 3. Total working days are 06 days in a week @8hrs minimum per day (in total 48 hrs. in a week) with minimum 8 hrs. physically at worksite + approx. 2 hrs. (to and fro to reach worksite and back to camp) and the cost of overtime shall be paid after 8 hrs.+2 hrs. performed.
- 4. Since the company has the Govt. contract for a period of 5 (five) years (which may be extended), the contract period for the undersigned shall also be in line with the company's Govt. contract with the probation period of 100 days, even though the Shoon contract is for 2 years for local / visa processing. If my performance during the probation period is not found satisfactory, I shall be deported at my own cost (i.e., Air ticket) after settlement /refund of all the expenditure incurred by the company.
- 5. The cost air ticket shall be provided by the Company both at the time of joining and at the time of exit upon cancellation of residency after final settlement subject to Clause no.4 i.e. minimum 5 years.
- 6. Before travel expenses in Kuwait to get VISA like Air Ticket (GP Ticket), Kuwait Chamber of Commerce Legalization Charges, Ministry of Justice Legalization and Courier etc. shall be borne by Company.
- 7. After arrival, expenses in Kuwait to Complete Residency formalities like Police Clearance Certificate (PCC) Translation in Kuwait, Biological Fingering, Medical Tests and Clearance in Kuwaiti Hospital, Medical Insurance Deposit, Residency Stamping Charges on Passport, Civil ID Charges etc, also shall be borne by Company.
- 8. Expenses in India after Visa is sent, it is sole responsibility of Contractual Employee to complete all formalities in India like Passport, Police Clearance Certificate (PCC), Medical, Visa Stamping in MEA/Kuwait Embassy etc. at his cost.
- 9. I agree that the benefits will be provided by the Company such as Residence (Shared Accommodation), soft furnishing items for bed, local transportation from site to residence & back, leave salary and Indemnity as per Kuwait labor law with reference to the contract agreement.
- I will pay Refundable Security Deposit of Rs 25,000/- in designated TCIL BANK Account in New Delhi. After depositing the money my Visa processing will start. The Security Deposit Amount will be refunded at the time of final settlement on successful completion of the contract period i.e. 5 Years.
- Since Air Ticket is purchased by Company even before applying VISA, the cost of GP Ticket (Air Ticket) equivalent to INR 25,000/- is kept as security deposit. This security Deposit shall be forfeited in case, I Could not travel to Kuwait due to,
  - i. Medical Unfit.
  - ii. PCC not granted.
  - iii..Passport Stamping in Kuwait Embassy in India not done.
  - iv. Travel plan canceled due to other personal reasons etc. by me.
  - v. If I returned from Kuwait before expiry of contract signed with company as per Clause no.4 above i.e.5 (five) years.
- 12. I undertake that I shall not indulge in any illegal activities as per Kuwait Law such as taking liquor, theft, police case etc. If caught while involved in such activities, I will be fully responsible and I know that company will not help me in any case during these illegal activities.
- 13. I shall not serve any other company or to engage in work of any kind other than as instructed by employer during the contract period.

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| Nam  | e                             |
| Addr | ess                           |
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| NIOD |                               |

Signature of the Candidate

### Undertaking Form for Data Entry Operator:

I hereby undertake the following conditions:

- 1. My age is between 21 to 50 years, I have passed Graduation, and my passport validity is more than 2 years and is ECNR. I am having more than 2 Years' experience and having strong working knowledge of Computers, good typing speed & knowledge of MS Office, ERP, and Tally etc.
- 2. I shall work as a DEO and to be paid a consolidated monthly salary of KD 100 (including food Allowance) and OT & Incentive extra (if applicable) per month as agreed during the time of Interview.
- 3. Total working days are 06 days in a week @ 8 hrs per day (in total 48 hrs in a week). Since staying in TCIL Camp for Indoor duties, I shall be available for full time in both the shifts (morning/evening) of duty.
- 4. Since the company has the Govt. contract for a period of 5 (five) years (which may be extended), the contract period for the undersigned shall also be in line with the company's Govt. contract with the probation period of 100 days, even though the Shoon contract is for 2 years for local / visa processing. If my performance during the probation period is not found satisfactory, I shall be deported at my own cost (i.e. Air ticket) after settlement / refund of all the expenditure incurred by the company.
- 5. The cost of air ticket shall be provided by the Company both at the time of joining and at the time of exit upon cancellation of residency after final settlement subject to Clause no.4 i.e., minimum 5 years.
- 6. Before travel to Kuwait, the expenses in Kuwait to get VISA like Air Ticket (GP Ticket), Kuwait Chamber of Commerce Legalization Charges, Ministry of Justice Legalization and Courier etc. shall be borne by Company.
- 7. Expenses in India after Visa is sent to the candidate, it is sole responsibility of Contractual Employee to complete all formalities in India like Passport, Police Clearance Certificate (PCC), Medical, Visa Stamping in MEA/Kuwait Embassy etc. at his own cost.
- 8. After arrival, the expenses in Kuwait to Complete Residency formalities like Police Clearance Certificate (PCC) Translation in Kuwait, Biological Fingering, Medical Tests and Clearance in Kuwaiti Hospital, Medical Insurance Deposit, Residency Stamping Charges on Passport, Civil ID Charges etc., also shall be borne by Company
- 9. I agree that the benefits will be provided by the Company such as Residence (Shared Accommodation), Soft furnishing items for bed, local transportation from site to residence & back, leave salary and Indemnity as per Kuwait labor law with reference to the contract agreement.
- 10. I will pay Refundable Security Deposit of Rs 25,000/- in designated TCIL BANK Account in New Delhi. After depositing the money my Visa processing will start. The Security Deposit Amount will be refunded at the time of final settlement on successful completion of the contract period i.e. 5 Years.
- 11. Since Air Ticket is purchased by Company even before applying VISA, the cost of GP Ticket (Air Ticket) equivalent to INR 25,000/- is kept as security deposit. This security Deposit shall be forfeited in case, I Could not travel to Kuwait due to,
  - i. Medical Unfit.
  - ii. PCC not granted.
  - iii..Passport Stamping in Kuwait Embassy in India not done.
  - iv. Travel plan cancelled due to other personal reasons etc by me.
  - v. If I returned from Kuwait before expiry of contract signed with company as per Clause no.4 above i.e. 5 (five) years.
- 12. I undertake that I shall not indulge in any illegal activities as per Kuwait Law such as taking liquor, theft, police case etc. If caught while involved in such activities, I will be fully responsible and I know that company will not help me in any case during these illegal activities.
- 13. I shall not serve any other company or to engage in work of any kind other than as instructed by employer during the contract period.

|         | Signature of the Candidate. |
|---------|-----------------------------|
| Name    |                             |
| Address | i                           |
|         |                             |
|         |                             |
| Mobile  |                             |
|         |                             |

### Undertaking Form for AutoCAD Operator:

I hereby undertake the following conditions:

- 1. My age is between 21 to 45 years. I have Diploma in AutoCAD from recognized Institute and my passport validity is more than 2 years. I am having more than 3 Years' experience in AutoCAD Drawings for Telecom/Civil works, Entry for various GIS information and proficient in MS office.
- 2. I shall work as an AutoCAD Operator and be paid consolidated monthly salary of KD 125/- (KD 110+15 food allowance).
- 3. Total working days are 06 days in a week @ 8 hrs. minimum per day (in total 48 hrs in a week) with minimum 8 hrs. physically at worksite + approx. 2 hrs. (to and fro to reach worksite and back to camp) and the cost of overtime shall be paid after 8 hrs.+ 2 hrs. performed.
- 4. Since the company has the Govt. contract for a period of 5 (five) years (which may be extended), the contract period for the undersigned shall also be in line with the company's Govt. contract with the probation period of 100 days, even though the Shoon contract is for 2 years for local / visa processing. If my performance during the probation period is not found satisfactory, I shall be deported at my own cost (i.e. Air ticket) after settlement / refund of all the expenditure incurred by the company.
- 5. The cost of air ticket shall be provided by the Company both at the time of joining and at the time of exit upon cancellation of residency after final settlement subject to Clause no.4 i.e. minimum 5 years.
- 6. Before travel to Kuwait, the expenses in Kuwait to get VISA like Air Ticket (GP Ticket), Kuwait Chamber of Commerce Legalization Charges, Ministry of Justice Legalization and Courier etc. shall be borne by Company.
- 7. Expenses in India after Visa is sent to the candidate, it is sole responsibility of Contractual Employee to complete all formalities in India like Passport, Police Clearance Certificate (PCC), Medical, Visa Stamping in MEA/Kuwait Embassy etc. at his own cost.
- 8. After arrival, the expenses in Kuwait to Complete Residency formalities like Police Clearance Certificate (PCC) Translation in Kuwait, Biological Fingering, Medical Tests and Clearance in Kuwaiti Hospital, Medical Insurance Deposit, Residency Stamping Charges on Passport, Civil ID Charges etc., also shall be borne by Company.
- 9. I agree that the benefits will be provided by the Company such as Residence (Shared Accommodation), Soft furnishing items for bed, local transportation from site to residence & back, leave salary and Indemnity as per Kuwait labor law with reference to the contract agreement.
- 10. I will pay Refundable Security Deposit of Rs 25,000/- in designated TCIL BANK Account in New Delhi. After depositing the money my Visa processing will start. The Security Deposit Amount will be refunded at the time of final settlement on successful completion of the contract period i.e. 5 Years.
- Since Air Ticket is purchased by Company even before applying VISA, the cost of GP Ticket (Air Ticket) equivalent to INR 25,000/- is kept as security deposit. This security Deposit shall be forfeited in case, I Could not travel to Kuwait due to,
  - i. Medical Unfit.
  - ii. PCC not granted.
  - iii..Passport Stamping in Kuwait Embassy in India not done.
  - iv. Travel plan cancelled due to other personal reasons etc by me.
  - v. If I returned from Kuwait before expiry of contract signed with company as per Clause no.4 above i.e.5 (five) years.
- 12. I undertake that I shall not indulge in any illegal activities as per Kuwait Law such as taking liquor, theft, police case etc. If caught while involved in such activities, I will be fully responsible and I know that company will not help me in any case during these illegal activities.
- 13. I shall not serve any other company or to engage in work of any kind other than as instructed by employer during the contract period.

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|---------|---|----|-----|---|-----|-----|-----|-----|---|---|---|-----|--------|-----|-----|---|----|-----|-----|---|---|---|-----|-----|-----|---|-----|---|-----|-----|---|-----|---|
| Name    |   | •  | ••• | • | •   | •   |     | • • |   |   | • |     | •      | ••• |     |   | •  | •   |     |   |   | • | •   |     | • • |   |     | • | •   | •   |   |     |   |
| Address |   |    | •   | • | ••• | • • |     |     | • | • | • |     | • •    |     | •   | • |    | • • |     |   | • | • | • • | • • |     | • | •   |   |     |     | • |     |   |
|         |   |    | ••• |   | •   |     | ••• |     |   | • | • | ••• | •••    |     |     | • | •  |     | ••• |   | • | • |     | ••• |     |   | •   | • | • • |     |   |     | • |
|         |   | •  |     |   | •   | •   | •   | • • |   |   | • |     | •      | •   | • • |   |    | •   |     |   |   |   | •   | •   | • • |   | ••• | • | •   | ••• |   | ••• |   |
| Mobile  |   |    |     |   |     |     |     |     |   |   |   |     |        |     |     |   |    |     |     |   |   |   |     |     | •   |   |     |   |     |     |   |     |   |

## **Undertaking Form for Vehicle Mechanic:**

I hereby undertake the following conditions:

- 1. My age is between 21 to 45 years, I have passed ITI ( diesel Mechanic) or equivalent , and my passport validity is more than 2 years and is ECNR. I am having more than 5 Years' experience in finding faults and repairing of diesel and petrol vehicles, compressor, compactor, vibrator, generator, water pump, winch machine etc. and able to estimate the repair items and maintain the Auto maintenance Log Book., assigning duties to Drivers and their attendance. Having full knowledge about Indian/GCC traffic Rules & regulations.
- If having the valid Indian heavy duty driving license, I shall work as a mechanic until I obtain a valid Kuwait Heavy Driving license in Kuwait and during this processing period for license, I am ready to accept the consolidated monthly salary of KD 110 (KD 95 +15 food allowance).

The charges / fee for processing / acquiring Kuwaiti Driving license shall be at my cost. On acquiring a valid Kuwait driving license, the monthly salary including food allowance will be KD 130 (115+15 food allowance) per month.

- 3. Total working days are 06 days in a week @8hrs minimum per day(in total 48 hrs in a week) with minimum 8 hrs physically at worksite + approx. 2hrs to and fro to reach worksite and back to camp) and the cost of overtime shall be paid after 8hrs+2hrs performed. Since towing of the Civil/Telecom Machinery with the vehicle is part of the vehicle duty, I will not claim any incentive for towing the machinery with the light duty vehicle.
- 4. Since the company has the Govt. Contract for a period of 5 (five) years (which may be extended), the contract period for the undersigned shall also be in line with the company's Govt. Contract with the probation period of 100 days, even though the Shoon contract is for 2 years for local / visa processing. If my performance during the probation period is not found satisfactory I shall be deported at my own cost (i.e. Air ticket) after settlement / refund of all the expenditure incurred by the company.
- 5. The cost of air ticket shall be provided by the Company both at the time of joining and at the time of exit upon cancellation of residency after final settlement subject to Clause no.4 i.e. minimum 5 years.
- 6. Before travel expenses in Kuwait to get VISA like Air Ticket (GP Ticket), Kuwait Chamber of Commerce Legalization Charges, Ministry of Justice Legalization Charges and Courier etc shall be borne by Company.
- After arrival, expenses in Kuwait to Complete Residency formalities like Police Clearance Certificate (PCC) Translation in Kuwait, Biological Fingering, Medical Tests and Clearance in Kuwaiti Hospital, Medical Insurance Deposit, Residency Stamping Charges on Passport, Civil ID Charges etc, also shall be borne by Company.
- 8. Expenses in India after VISA is sent, it is sole responsibility of Contractual Employee to complete all formalities in India like Passport, Police Clearance Certificate(PCC), Medical, Visa Stamping in MEA/Kuwait Embassy etc at his cost.
- 9. I agree that the benefits will be provided by the Company such as Residence (Shared Accommodation), Soft furnishing items for bed, local transportation from site to residence & back, leave salary and Indemnity as per Kuwait labor law with reference to the contract agreement.
- 10. I will pay Refundable Security Deposit of Rs 25,000/- in designated TCIL BANK Account in New Delhi. After depositing the money my Visa processing will start. The Security Deposit Amount will be refunded at the time of final settlement on successful completion of the contract period i.e. minimum 5 Years.
- Since Air Ticket is purchased by Company even before applying VISA, the cost of GP Ticket (Air Ticket) equivalent to INR 25,000/- is kept as security deposit. This security Deposit shall be forfeited in case, I Could not travel to Kuwait due to,
  - i. Medical Unfit.
  - ii. PCC not granted.
  - lii.Passport Stamping in Kuwait Embassy in India not done.
  - iv. Travel plan canceled due to other personal reasons etc by me.
  - v. If I returned from Kuwait before expiry of contract signed with company as per Clause 4 above i.e. 5 years.
- 12. I undertake that I shall not indulge in any illegal activities as per Kuwait Law such as taking liquor, theft, police case etc. If caught while involved in such activities, I will be fully responsible and I know that company will not help me in any case during these illegal activities.
- 13. I shall not serve any other company or to engage in work of any kind other than as instructed by employer during the contract period.

Signature of the Candidate.

Name Address Mobile

### **Undertaking Form for Mason:**

I hereby undertake the following conditions:

- 1. My age is between 21 to 45 years, I am having sufficient Education qualification to enable me read and write. My passport validity is more than 2 years and if my Passport is ECR then I shall arrange changing from ECR to ECNR at my cost.
- 2. I shall work as a Mason and will be paid consolidated monthly salary of KD 110 (KD 95 + KD 15 food allowance). I am having more than 2 Years' experience and well known the works of Mason such as Maintenance, Repair, Alterations & Renovation of all Telecommunications facilities including hand hole and manhole, plastering work including brick laying, cement finishing, altering, repairing and maintaining cable trench and grounds etc., Masonry for Mason. I have knowledge of safety procedures while doing Masonry/Carpentry works at work site.
- 3. Total working days are 06 days in a week @ 8hrs. minimum per day (in total 48 hrs. in a week) with minimum 8 hrs. physically at worksite + approx. 2 hrs (to and fro to reach worksite and back to camp) and the cost of overtime shall be paid after 8 hrs.+2 hrs. performed.
- 4. Since the company has the Govt. Contract for a period of 5 (five) years (which may be extended), the contract period for the undersigned shall also be in line with the company's Govt. Contract with the probation period of 100 days, even though the Shoon contract is for 2 years for local / visa processing. If my performance during the probation period is not found satisfactory, I shall be deported at my own cost (i.e. Air ticket) after settlement / refund of all the expenditure incurred by the company.
- 5. The cost of air ticket shall be provided by the Company both at the time of joining and at the time of exit upon cancellation of residency after final settlement subject to Clause no.4 i.e. minimum 5 years.
- 6. Before travel expenses in Kuwait to get VISA like Air Ticket (GP Ticket), Kuwait Chamber of Commerce Legalization Charges, Ministry of Justice Legalization Charges and Courier etc shall be borne by Company.
- 7. After arrival, expenses in Kuwait to Complete Residency formalities like Police Clearance Certificate (PCC) Translation in Kuwait, Biological Fingering, Medical Tests and Clearance in Kuwaiti Hospital, Medical Insurance Deposit, Residency Stamping Charges on Passport, Civil ID Charges etc., also shall be borne by Company.
- 8. Expenses in India after VISA is sent, it is sole responsibility of Contractual Employee to complete all formalities in India like Passport, Police Clearance Certificate (PCC), Medical, Visa Stamping in MEA/Kuwait Embassy etc. at his cost.
- 9. I agree that the benefits will be provided by the Company such as Residence (Shared Accommodation), Soft furnishing items for bed, local transportation from site to residence & back, leave salary and Indemnity as per Kuwait labor law with reference to the contract agreement.
- 10 I will pay Refundable Security Deposit of Rs 25,000/- in designated TCIL BANK Account in New Delhi. After depositing the money my Visa processing will start. The Security Deposit Amount will be refunded at the time of final settlement on successful completion of the contract period i.e. minimum 5 Years.
- Since Air Ticket is purchased by Company even before applying VISA, the cost of GP Ticket (Air Ticket) equivalent to INR 25,000/- is kept as security deposit. This security Deposit shall be forfeited in case, I Could not travel to Kuwait due to,
  - i. Medical Unfit.
  - ii. PCC not granted.
  - lii.Passport Stamping in Kuwait Embassy in India not done.
  - iv. Travel plan cancelled due to other personal reasons etc. by me.
  - v. If I returned from Kuwait before expiry of contract signed with company as per Clause 4 above i.e. 5 years.
- 12. I undertake that I shall not indulge in any illegal activities as per Kuwait Law such as taking liquor, theft, police case etc. If caught while involved in such activities, I will be fully responsible and I know that company will not help me in any case during these illegal activities.
- 13. I shall not serve any other company or to engage in work of any kind other than as instructed by employer during the contract period.

Signature of the Candidate.

| Name    |       |
|---------|-------|
| Address |       |
|         | <br>• |
| Mobile  |       |

## **Undertaking Form for Welder:**

I hereby undertake the following conditions:

- 1. My age is between 21 to 45 years, I am having sufficient Education qualification to enable me read and write and to carry out fabrication works as and when required during maintenance schedules and also carry out general fabrication works as per the requirements My passport validity is more than 2 years and if my Passport is ECR then I shall arrange changing from ECR to ECNR at my cost.
- 2. I shall work as a Welder and will be paid consolidated monthly salary of KD 110 (KD 95 + KD 15 food allowance). I am having more than 2 Years' experience and well known the works of Welder such as prepare and align parts for welding, repair holes and cut through materials using specialized welding equipment; repair machinery; inspect surfaces and structures and maintain equipment etc,. I have knowledge of safety procedures while doing Masonry/Carpentry works at work site.
- 3. Total working days are 06 days in a week @ 8hrs. minimum per day (in total 48 hrs. in a week) with minimum 8 hrs. physically at worksite + approx. 2 hrs (to and fro to reach worksite and back to camp) and the cost of overtime shall be paid after 8 hrs.+2 hrs. performed.
- 4. Since the company has the Govt. Contract for a period of 5 (five) years (which may be extended), the contract period for the undersigned shall also be in line with the company's Govt. Contract with the probation period of 100 days, even though the Shoon contract is for 2 years for local / visa processing. If my performance during the probation period is not found satisfactory, I shall be deported at my own cost (i.e. Air ticket) after settlement / refund of all the expenditure incurred by the company.
- 5. The cost of air ticket shall be provided by the Company both at the time of joining and at the time of exit upon cancellation of residency after final settlement subject to Clause no.4 i.e. minimum 5 years.
- 6. Before travel expenses in Kuwait to get VISA like Air Ticket (GP Ticket), Kuwait Chamber of Commerce Legalization Charges, Ministry of Justice Legalization Charges and Courier etc shall be borne by Company.
- After arrival, expenses in Kuwait to Complete Residency formalities like Police Clearance Certificate (PCC) Translation in Kuwait, Biological Fingering, Medical Tests and Clearance in Kuwaiti Hospital, Medical Insurance Deposit, Residency Stamping Charges on Passport, Civil ID Charges etc., also shall be borne by Company.
- 8. Expenses in India after VISA is sent, it is sole responsibility of Contractual Employee to complete all formalities in India like Passport, Police Clearance Certificate (PCC), Medical, Visa Stamping in MEA/Kuwait Embassy etc. at his cost.
- 9. I agree that the benefits will be provided by the Company such as Residence (Shared Accommodation), Soft furnishing items for bed, local transportation from site to residence & back, leave salary and Indemnity as per Kuwait labor law with reference to the contract agreement.
- 10 I will pay Refundable Security Deposit of Rs 25,000/- in designated TCIL BANK Account in New Delhi. After depositing the money my Visa processing will start. The Security Deposit Amount will be refunded at the time of final settlement on successful completion of the contract period i.e. minimum 5 Years.
- Since Air Ticket is purchased by Company even before applying VISA, the cost of GP Ticket (Air Ticket) equivalent to INR 25,000/- is kept as security deposit. This security Deposit shall be forfeited in case, I Could not travel to Kuwait due to,
  - i. Medical Unfit.
  - ii. PCC not granted.
  - lii.Passport Stamping in Kuwait Embassy in India not done.
  - iv. Travel plan cancelled due to other personal reasons etc. by me.
  - v. If I returned from Kuwait before expiry of contract signed with company as per Clause 4 above i.e. 5 years.
- 12. I undertake that I shall not indulge in any illegal activities as per Kuwait Law such as taking liquor, theft, police case etc. If caught while involved in such activities, I will be fully responsible and I know that company will not help me in any case during these illegal activities.
- 13. I shall not serve any other company or to engage in work of any kind other than as instructed by employer during the contract period.

Signature of the Candidate.

| Name    | <br> | <br> |
|---------|------|------|
| Address | <br> | <br> |
|         | <br> | <br> |
| Mobile  | <br> | <br> |

## **Undertaking Form for Carpenter:**

I hereby undertake the following conditions:

- 1. My age is between 21 to 45 years, I am having sufficient Education qualification to enable me read and write. My passport validity is more than 2 years and if my Passport is ECR then I shall arrange changing from ECR to ECNR at my cost.
- I shall work as a Carpenter and will be paid consolidated monthly salary of KD 110 (KD 95 + KD 15 food allowance). I am having more than 2 Years' experience and well known the works of Carpenter such as Form work/Shuttering, Bar Bending etc, Carpentry for Carpenter. I have knowledge of safety procedures while doing Carpentry works at work site.
- 3. Total working days are 06 days in a week @ 8hrs. minimum per day (in total 48 hrs. in a week) with minimum 8 hrs. physically at worksite + approx. 2 hrs (to and fro to reach worksite and back to camp) and the cost of overtime shall be paid after 8 hrs.+2 hrs. performed.
- 4. Since the company has the Govt. Contract for a period of 5 (five) years (which may be extended), the contract period for the undersigned shall also be in line with the company's Govt. Contract with the probation period of 100 days, even though the Shoon contract is for 2 years for local / visa processing. If my performance during the probation period is not found satisfactory, I shall be deported at my own cost (i.e. Air ticket) after settlement / refund of all the expenditure incurred by the company.
- 5. The cost of air ticket shall be provided by the Company both at the time of joining and at the time of exit upon cancellation of residency after final settlement subject to Clause no.4 i.e. minimum 5 years.
- 6. Before travel expenses in Kuwait to get VISA like Air Ticket (GP Ticket), Kuwait Chamber of Commerce Legalization Charges, Ministry of Justice Legalization Charges and Courier etc shall be borne by Company.
- After arrival, expenses in Kuwait to Complete Residency formalities like Police Clearance Certificate (PCC) Translation in Kuwait, Biological Fingering, Medical Tests and Clearance in Kuwaiti Hospital, Medical Insurance Deposit, Residency Stamping Charges on Passport, Civil ID Charges etc., also shall be borne by Company.
- 8. Expenses in India after VISA is sent, it is sole responsibility of Contractual Employee to complete all formalities in India like Passport, Police Clearance Certificate (PCC), Medical, Visa Stamping in MEA/Kuwait Embassy etc. at his cost.
- 9. I agree that the benefits will be provided by the Company such as Residence (Shared Accommodation), Soft furnishing items for bed, local transportation from site to residence & back, leave salary and Indemnity as per Kuwait labor law with reference to the contract agreement.
- 10 I will pay Refundable Security Deposit of Rs 25,000/- in designated TCIL BANK Account in New Delhi. After depositing the money my Visa processing will start. The Security Deposit Amount will be refunded at the time of final settlement on successful completion of the contract period i.e. minimum 5 Years.
- Since Air Ticket is purchased by Company even before applying VISA, the cost of GP Ticket (Air Ticket) equivalent to INR 25,000/- is kept as security deposit. This security Deposit shall be forfeited in case, I Could not travel to Kuwait due to,
  - i. Medical Unfit.
  - ii. PCC not granted.
  - lii.Passport Stamping in Kuwait Embassy in India not done.
  - iv. Travel plan cancelled due to other personal reasons etc. by me.
  - v. If I returned from Kuwait before expiry of contract signed with company as per Clause 4 above i.e. 5 years.
- 12. I undertake that I shall not indulge in any illegal activities as per Kuwait Law such as taking liquor, theft, police case etc. If caught while involved in such activities, I will be fully responsible and I know that company will not help me in any case during these illegal activities.
- 13. I shall not serve any other company or to engage in work of any kind other than as instructed by employer during the contract period.

Signature of the Candidate.

| Name    | <br> | <br> |  |
|---------|------|------|--|
| Address | <br> | <br> |  |
|         | <br> | <br> |  |
| Mobile  | <br> | <br> |  |

## Undertaking Form for Labour:

I hereby undertake the following conditions:

- My age is between 21 to 45 years, I am having sufficient Education qualification for making me able to read and write. My passport validity is more than 2 years and if my Passport is ECR then I shall arrange changing from ECR to ECNR at my cost.
- 2. I shall work as a Labour and will be paid consolidated monthly salary of KD 80 (including food allowance). I will do the labour work includes trenching, pipe laying, back filling, Copper & OFC pulling, and any other telecom related civil works, pulling of UTP cables, fixing of cable trey, conduits etc.
- 3. Total working days are 06 days in a week @ 8hrs. minimum per day (in total 48 hrs. in a week) with minimum 8 hrs. physically at worksite + approx. 2 hrs (to and fro to reach worksite and back to camp) and the cost of overtime shall be paid after 8 hrs.+2 hrs. performed.
- 4. Since the company has the Govt. Contract for a period of 5 (five) years (which may be extended), the contract period for the undersigned shall also be in line with the company's Govt. Contract with the probation period of 100 days, even though the Shoon contract is for 2 years for local / visa processing. If my performance during the probation period is not found satisfactory, I shall be deported at my own cost (i.e. Air ticket) after settlement / refund of all the expenditure incurred by the company.
- 5. The cost of air ticket shall be provided by the Company both at the time of joining and at the time of exit upon cancellation of residency after final settlement subject to Clause no.4 i.e. minimum 5 years.
- 6. Before travel expenses in Kuwait to get VISA like Air Ticket (GP Ticket), Kuwait Chamber of Commerce Legalization Charges, Ministry of Justice Legalization Charges and Courier etc shall be borne by Company.
- 7. After arrival, expenses in Kuwait to Complete Residency formalities like Police Clearance Certificate (PCC) Translation in Kuwait, Biological Fingering, Medical Tests and Clearance in Kuwaiti Hospital, Medical Insurance Deposit, Residency Stamping Charges on Passport, Civil ID Charges etc., also shall be borne by Company.
- 8. Expenses in India after VISA is sent, it is sole responsibility of Contractual Employee to complete all formalities in India like Passport, Police Clearance Certificate (PCC), Medical, Visa Stamping in MEA/Kuwait Embassy etc. at his cost.
- 9. I agree that the benefits will be provided by the Company such as Residence (Shared Accommodation), Soft furnishing items for bed, local transportation from site to residence & back, leave salary and Indemnity as per Kuwait labor law with reference to the contract agreement.
- 10 I will pay Refundable Security Deposit of Rs 25,000/- in designated TCIL BANK Account in New Delhi. After depositing the money my Visa processing will start. The Security Deposit Amount will be refunded at the time of final settlement on successful completion of the contract period i.e. minimum 5 Years.
- Since Air Ticket is purchased by Company even before applying VISA, the cost of GP Ticket (Air Ticket) equivalent to INR 25,000/- is kept as security deposit. This security Deposit shall be forfeited in case, I Could not travel to Kuwait due to,
  - i. Medical Unfit.
  - ii. PCC not granted.
  - lii.Passport Stamping in Kuwait Embassy in India not done.
  - iv. Travel plan cancelled due to other personal reasons etc. by me.
  - v. If I returned from Kuwait before expiry of contract signed with company as per Clause 4 above i.e. 5 years.
- 12. I undertake that I shall not indulge in any illegal activities as per Kuwait Law such as taking liquor, theft, police case etc. If caught while involved in such activities, I will be fully responsible and I know that company will not help me in any case during these illegal activities.
- 13. I shall not serve any other company or to engage in work of any kind other than as instructed by employer during the contract period.

Dated:

Signature of the Candidate.

| Name    |  |
|---------|--|
| Address |  |
|         |  |
| Mobile  |  |