



**Advertisement for Recruitment to the Post of Executive Director (E9) in the field of IT and Telecom through Direct Recruitment and/ or Immediate Absorption**

Telecommunications Consultants India Ltd. (TCIL) is an ISO 9001:2015 certified fast growing multinational Public Sector Organization under the Ministry of Communications and Information Technology, Govt. of India. TCIL is operating globally to provide world-class technology and Indian expertise in all fields of Telecom, IT & Civil.

**TCIL need officers on possessing qualification & experience in the field of IT and Telecom as below.**

**Executive Director (E9-IDA) -Regular**

No. of post	01
Educational Qualification	B.E./B.TECH/M.TECH/MCA in relevant field of Electronics and Communication / IT /Computers Science OR B.SC (Engg.) with 4 year duration from any recognized University/Institute.  (All the qualifications as given above should be full time in nature.)
Age	Maximum 56 years as on 01.08.2024
Pay Scale	E9-IDA (Rs. 1,50000-3,00000) plus other allowance like HRA, Medical, Trans. Allow., Perks & PRP as per Co. Rules

**A. Eligibility & Experience:**

Candidate Category	Eligible Pay Scale	Min. experience in Eligible Scale as on 01.08.2024	Total Experience in relevant field as on 01.08.2024
Central/State Govt./Armed Forces of the Union and All India Services	Pay matrix Level 14 or equivalent CDA (Substantive Grade)	3 years	23 years
CPSE/SPSE	E-8 Scale (Substantive Grade)	3 years	23 years
Private Sector	Rs 50 lakhs p.a. CTC	3 years	23 years

**B. Experience:** Candidate should have relevant experience in following areas-

- i. To have strong communication, presentation and project management skill and networking capabilities.
- ii. Proficient in Microsoft Excel, Power Point and Word.
- iii. Good leadership qualities with capabilities to lead from the front.
- iv. Able to work on multiple project simultaneously.
- v. Proven strategic planning experience at senior management level.
- vi. Experience in handling the business unit independently as profit centre.
- vii. Experience in preparing short-term and long-term business plan.
- viii. Experience in carrying out project appraisal, cost-benefit analysis of various alternate options of business plan.
- ix. Experience in Sales, Marketing, Business development of Telecom, IT/ITES, IoT products and services, CRM.
- x. Telecom, IT network Operation, maintenance, planning, project management, installation, testing and commissioning.
- xi. Material management, tendering process. Project appraisal, business analysis.
- xii. Familiarity and experience in 3G/4G Mobile technology, FTTH, MPLS, IMS, Video-surveillance, SD-WAN, OFC cable laying, M/W, Wi-Fi etc.
- xiii. Familiarity and experience in IoT, Data centre, SoC, Cyber Security, eCRM, Billing system.

**C. Job Description:**

Executive Director is the senior most executive position below Board level and report to Director (Project)/Director (Technical). The duties and responsibilities include but not limited to-

- i. To be head of independent business unit and run it as profit centre and lead the team under him for achieving the business goals of company.
- ii. Prepare annual business plan and prepare action plan and implement it to achieve the targets set by management and MoU targets of the company.
- iii. Prepare notes for approval by the company Board.
- iv. Collaborate with Board of Directors on development and execution of business plan.
- v. Coordinate with various business units of company for achieving business goals.
- vi. Meet, interact with clients to understand their business needs, suggest solutions to them, design and implement the solution for client.
- vii. Acquire new business, Sales, Marketing, Business development, Solution design, Network Planning, Project Management, Turnkey project execution, O&M in IT/ITES, Telecom,

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Dated: 13.06.2024

Communication, Networking, Data centers, e- governance, e-commerce, Cyber security & Video Surveillance, Smart Cities, IoT, e- education, e-health and other relevant field.

- viii. Developing vendor base, technology partners and tying up with them for meeting client's requirement.
- ix. Initiating procurement process, Tendering document framing, tender finalization.

**D. Terms & Conditions:**

On appointment to the post, the Candidate shall be on probation for a period of two years and will be required to execute a bond for Rs. 5.0 lakhs (as specified from time to time) for serving TCIL for a period of 2 years. The employee has to return the bond amount to TCIL incase if he/she quits the job for own reasons within 2 years from the date of joining / date of probation.

**E. Necessary Instructions**

1. Before applying, the candidate should ensure he/she fulfills the eligibility criteria and other norms mentioned in the advertisement.
2. Experience in the relevant field shall be calculated from the date of attaining the minimum essential qualification(s).
3. The posts advertised are meant for different locations in India/Abroad.
4. Mode of selection will be interview. TCIL reserves the right to modify the selection procedure, if deemed fit.
5. TCIL reserves the right to increase /decrease the number of vacancies and cancel the recruitment process at any stage.
6. TCIL reserves the right to shortlist applicants for interview and not bound to call all candidates meeting eligibility criteria.
7. The decision of TCIL in all matters would be final and binding, and no correspondence in this regard would be entertained.
8. Candidates working in Govt./CPSE/SPSE organizations should forward their applications through proper channel on or before the last date Candidate may send advance copy directly to TCIL. However in case the application through proper channel is not received up to last date, it will not be entertained.
9. Incomplete/unsigned applications and applications received after the last date of receipt will not be entertained and the application form in the prescribed format without the self- attested copies of all relevant certificates ie Educational/Professional Qualifications, Date of Birth, proof of CTC/ Salary, candidates shall have to submit relevant Form 16/ pay certificate /certified salary slip

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& Work Experience (s) will liable to be rejected. TCIL does not bear any responsibility for any delay in post/courier for any reason whatsoever.

11. Name of the post applied for should invariably be mentioned on the top of the envelope containing the application form.
12. Interested candidates should send their applications in the prescribed format only in offline mode addressed to **“The Chief General Manager (HR), Telecommunications Consultants India Ltd., TCIL Bhawan, Greater Kailash –I, New Delhi - 110048** up to the last date of receipt of applications.
14. Last date of receipt of application through proper channel: 10.07.2024