



TELECOMMUNICATIONS CONSULTANTS INDIA LIMITED
(A Government of India Enterprise)

Advt No. TCIL/11/970/2022/Vig

13.05.2022

Advertisement for Empanelment of retired Govt officers / retired CPSE officers as Inquiry Officers to Conduct Departmental Inquiry

Eligibility Conditions

1. Retired officers of the rank of Deputy Secretary in Central Government / Joint General Manager, JGM in Schedule A PSUs or holding equivalent or higher scales
2. Equivalent scales of Deputy Secretary in Central Government are as below:
 - i. Rs 5550 – 6870 (IDA) Pre 01/01/1992
 - ii. Rs 7500 – 9900 (IDA) Post 01/01/1992
 - iii. Rs 17500 – 22300 (IDA) Post 01/01/1997
 - iv. Rs 36600 – 62000 (IDA) Post 01/01/2007
 - v. Rs 90000 – 240000 (IDA) Post 01/01/2017
 - vi. Rs 12000 – 16500 (CDA) Pre-revised
 - vii. Rs 15600 – 39100 + GP 7600 (CDA)
 - viii. Rs 78800 – 209200 (Level 12) CDA

Terms and Conditions

1. The panel will be valid for a period of three years.
2. The officer should not have been penalized in a Disciplinary Proceeding case (no penalty in DP or prosecution in criminal case) during service or post retirement
3. The number of disciplinary cases assigned to an Inquiry Officer will be restricted to 8 cases in a year, with not more than 4 cases at a time.
4. After being selected as Inquiry Officer, the following undertaking shall be given
 - i. That he/she is not a witness or a complainant in the matter to be inquired into or close relative or a known friend of the delinquent Government officer. A

certificate to this effect will be obtained from the Inquiry Officer with respect to every inquiry and placed on record.

- ii. Shall maintain strict secrecy in relation to the documents he/ she receives of information/data collected by him/her in connection with the inquiry and utilize the same only for the purpose of inquiry in the case entrusted to him/her.
5. No such documents/information or data shall be divulged to anyone during the Inquiry or after presentation of the Inquiry Report. All the records, reports etc. available with the Inquiry Officer shall be duly returned to the authority which appointed him/her as such, at the time of presentation of the Inquiry Report.
 6. For Outstation cases the Inquiry Officer shall conduct the inquiry proceedings at a location taking into account the availability of records, station/place where the misconduct occurred as well as the convenience of the witnesses/PO etc. Video Conferencing should be utilized to the maximum extent possible to minimize travel undertaken by the IO/PO/CO.
 7. For Outstation cases the Inquiry Officer shall undertake travel for conducting inquiry (in unavoidable circumstances) with the approval of the competent authority.
 8. The Inquiry Officer shall submit the inquiry report after completing the inquiry within 180 days from the date of his/her appointment as the Inquiry Officer. Extension of time beyond 180 days can be granted only by the competent authority.
 9. The rate of honorarium and other allowances payable to the Inquiry Officer will be as under:

Case	Description	Rate per case (in rupees) For CDA pattern	Rate per case (in rupees) For IDA pattern
I	Where the number of witnesses cited in the charge sheet is more than 10	80% of monthly basic pension drawn	80 % of (50% of (lowest of scale + DA thereon) of equivalent officer retiring in the year of appointment of IO) OR

			<p>80 % of (50% of (last basic + last DA thereon) at the time of retirement)</p> <p>Whichever is greater of the two shall be payable</p>
II	Where the number of witnesses cited in the charge sheet are between 6-10	60% of monthly basic pension drawn	<p>60 % of (50% of (lowest of scale + DA thereon) of equivalent officer retiring in the year of appointment of IO)</p> <p>OR</p> <p>60 % of (50% of (last basic + last DA thereon) at the time of retirement)</p> <p>Whichever is greater of the two shall be payable</p>
III	Where the number of witnesses cited in the charge sheet is less than 6	50% of monthly basic pension drawn	<p>50 % of (50% of (lowest of scale + DA thereon) of equivalent officer retiring in the year of appointment of IO)</p> <p>OR</p> <p>50 % of (50% of (last basic + last DA thereon) at the time of retirement)</p> <p>Whichever is greater of the two shall be payable</p>

#	Transport Allowance
For Local Transportation	Rs.40,000/- per case
For Outstation Transportation	Subject to the condition that for outstation journey, the actual expenses for Air/Railway AC I will be reimbursed in addition. (subject to the approval of the competent authority and the outstation journey by Air journey will be performed in the cheapest of the entitled class as per their status before retirement and tickets will be arranged by TCIL. Similarly traveling by train would also be permissible/restricted as per the fare of class entitled to the officer before retirement.

Secretarial Assistance		
'I'	Where the number of witness cited in the charge sheet is more than 10	Rs.40,000/-
'II'	Where the number of witnesses cited in the charge sheet are between 6-10	Rs.30,000/0
'III'	Where the number of witnesses cited in the charge sheet is less than 6	Rs.20,000/-

Necessary Instructions:

1. Before applying, the candidate should ensure he/she fulfills the eligibility criteria and other norms mentioned in the advertisement.
2. TCIL reserves the right to cancel the empanelment process at any stage.

3. TCIL reserves the right to shortlist applicants for interview and not bound to call all candidates meeting eligibility criteria.
4. The decision of TCIL in all matters will be final and binding, and no correspondence in this regard will be entertained.
5. Incomplete/unsigned applications and applications received after the last date of receipt will not be entertained
6. Interested candidates should email the signed and scanned copy of their applications at the following email id
cvotcil@tcil.net.in
sachin.nigam@tcil.net.in
pratamnu@tcil.net.in
7. Last date of receipt of application is 10.06.2022 upto 6:00 pm.