

## TELECOMMUNICATIONS CONSULTANTS INDIA LTD.

(A Govt. Of India Enterprise)

### Detail Advertisement for Empanelment of 350 Nos. of ICT Instructors

Telecommunications Consultants India Ltd. (TCIL) is an ISO 9001:2015 certified fast growing multinational Public Sector Organization under the Ministry of Communications, Govt. of India. TCIL is operating globally to provide world-class technology and Indian expertise in all fields of Telecom, Civil and IT.

TCIL has been awarded the work by Jharkhand Education Project Council (JEPC) for Establishment of ICT Lab and Smart Classrooms which includes Supply, Installation and maintenance of Hardware, Software & Connected accessories and for providing Computer Education Services (manpower etc.) in the selected 350 Government Middle Schools on BOOT Model. TCIL will be responsible for establishment of ICT Lab, establishment of Smart Classroom, maintenance of ICT Lab and Smart Class for at least 4+1=5 years and providing required manpower (ICT Instructors) and other computer education services for at least 4 years by JEPC.

In this connection it is intended to empanel qualified and experienced candidates to be deployed as **ICT Instructor**.

TCIL shall be sharing a list of shortlisted candidates with JEPC for their approval. JEPC approved panel of shortlisted candidates will remain valid for a period of four year from date of approval. The services of such candidates in the panel may be availed purely on contractual basis, as and when vacancy arises in the school for the requisite period up to a maximum period of four years. This panel shall also be used to provide services on temporary basis in case there arises any requirement due to leave or any other reason. However, the actual deployment, continuation of such deployment of the empaneled candidates shall be at the approval and sole discretion of JEPC.

The details of empanelment are given below.

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| No. of Post :   | 350 ICT Instructors in Jharkhand.  |
| Details of vacancy :  | To prepare a panel for the post of <b><u>ICT Instructor</u></b> for the selected schools located in Villages and Gram Panchayats in all the District <b>of Jharkhand</b>   |
| Consolidated Emoluments including employee and employer share for PF, ESI, bonus, insurance, security etc. and all other applicable components: | 1st Year Rs. 10,000/- Per Month (Consolidated amount including employee and employer share for PF, ESI, bonus, security, EDLI/equivalent insurance etc. and all other applicable components)<br><br>2nd year Rs. 10,000/- Per Month (Consolidated amount including employee and employer share PF, ESI, bonus, security, EDLI/equivalent insurance etc. and all other applicable components)<br><br>3rd Year Rs. 11,000/- Per Month (Consolidated amount including employee and employer share PF, ESI, bonus, security, EDLI/equivalent insurance etc. and all other applicable components)<br><br>4th Year Rs. 11,000/- Per Month (Consolidated amount including |

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|   | <p>employee and employer share for PF, ESI, bonus, security, EDLI/equivalent insurance etc. and all other applicable components)</p> <p>5th Year Rs. 12,000/- Per Month (Consolidated amount including employee and employer share for PF, ESI, bonus, security, EDLI/equivalent insurance etc. and all other applicable components)</p>  |
| <p>Minimum Qualification :</p>                              | <ul style="list-style-type: none"> <li>➤ Graduate in any discipline with minimum one-year PGDCA<br/>OR</li> <li>➤ Graduate in any discipline with at least one year duration of Certificate/Diploma/Advance Diploma in Computer Application/Computer Science/PG Diploma in Advance computing/PG Diploma in AI/PG Diploma in IT Infrastructure, System and Security/Diploma in Computer Science and Engineering/PG Diploma in System Software Development/PG Diploma in Internet of things/PG Diploma in Embedded system design. (Combination of above diploma may also be considered for calculating one year duration)/ Any other Degree/Diploma course related to Computers/IT.<br/>OR</li> <li>➤ Polytechnic Diploma in Computer Science &amp; Engineering/Information Technology<br/>OR</li> <li>➤ Passed 'O' Level/A Level/B Level or higher-level course of National Institute of Electronics &amp; Information Technology (DOEACC Society)<br/>OR</li> <li>➤ Graduation/Post Graduation with one of the compulsory subjects of Computer Application/Science/Information technology<br/>OR</li> <li>➤ MCA / BCA / BSc. IT/ B.E./ B.Tech/ M.tech</li> </ul> <p>Note: All degrees/Diplomas/Certificates must be from the recognized university/Central or State Govt. institutions/U.G.C. Affiliated Institution/AICTE approved institution/State Board of Technical Education affiliated Institutes/NSDC Affiliated Institute/NSDC Training Partners. /C-DAC/National Institute of Electronics &amp; Information Technology centers.</p> |
| <p>Desirable Qualification / Preferential Qualification</p> | <ul style="list-style-type: none"> <li>➤ B.Ed/Me.Ed will be preferred.</li> <li>➤ Well versed in basic computer operations.</li> <li>➤ Well aware about ICT in School education and in using Various ICT Tools (e.g.-GeoGebra (For Maths), Stellarium, PhET Simulation, Kalzium (For Science), Open Street Map and Marble (For Geography), Free Mind (Concept mapping tools), Content Management System/Solution (CMS)/ Learning Management System (LMS) etc.</li> <li>➤ Candidate having Experience in teaching/software</li> </ul>  |

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|                            | development/technical consultancy (software/hardware) will get preference.  |
| Age                        | 18 to 55 years  |
| Contract Period            | The initial duration of the Contract period for this programme will be One year. On satisfactory performance the duration will be extended for further one year upto maximum five (5) years |
| Language preference        | Good knowledge of English   |
| Local candidate preference | Local candidate shall be preferred  |

### **Prime Roles & Responsibilities of ICT Instructor**

1. The ICT Instructor will be responsible for computer education of students, maintain the hardware, software and accessories at the schools as well as provide assistance to the teachers in the use of the IT/ICT infrastructure.
2. Training students on IT skills as per the school syllabus and time table.
3. Training of Teachers of the School about use of ICT in education and support teachers in using Various ICT Tools (e.g.-GeoGebra (For Maths), Stellarium, PhET Simulation, Kalzium (For Science), Open Street Map and Marble (For Geography), Free Mind (Concept mapping tools), Content Management System/Solution (CMS)/ Learning Management System (LMS) etc.
4. On the spot training and hand holding of the teachers to enable the teachers to use the computers for computer teaching & also using educational e-content for Computer Aided Learning.
5. To keep all the hardware, software, internet services, wi-fi, etc. in operational condition,
6. MIS of ICT Scheme.
7. Give training to all teachers of schools and students on how to use e-content (as provided by department) for classroom teaching.

### **Format of Empanelment: -**

Weightage : 40% Online Computer based Test and 60% Personal Interview.

Total Marks : 100 (40 Marks for CBT/skill test and 60 Marks for Interview)

Qualifying Criteria: 50% for Online Computer based Test. (20 Marks)

50% for Personal Interview (30 Marks)

Duration of CBT test : One Hour.

Duration of Interviews : 10 – 15 minutes.

### **Examination Schedule and Syllabus:**

The date for Online Computer based Test shall be announced after scrutiny of application forms after commencement of the online application. All corresponding details shall be posted on <https://www.tcil.net.in>. Candidates shall also be intimated through mail regarding their status of application.

| Sl. No | Section               | Syllabus  | No. of Questions | Total Marks |
|--------|-----------------------|---|------------------|-------------|
| 1      | General English       | Graduation Level  | 5                | 40          |
| 2      | Current Affairs       | Graduation Level  | 5                |             |
| 3      | Logic & Reasoning     | Graduation Level  | 5                |             |
| 4      | Computer Education    | Basic Computer Knowledge / Microsoft Office tools and other related software  | 10               |             |
| 5      | ICT & Education Tools | ICT in School education and Various ICT Tools (e.g.-GeoGebra (For Maths), Stellarium, PhET Simulation, Kalzium (For Science), Open Street Map and Marble (For Geography), Free Mind (Concept mapping tools), Content Management, System/Solution (CMS)/ Learning Management System (LMS) etc. | 15               |             |
| 6      | Interview             | Basic Communication Skills / ICT related  | 60               | 60          |

Candidates shall be shortlisted on the basis of marks secured in CBT/Skill test district wise. Total 1050 candidates (3 times of no. of posts) shall be called for Interview and document verification. Dates, location, and process for Personal Interviews shall be announced after CBT / Skill test.

A list for Empanelment for the post of ICT Instructor will be prepared on the basis of total marks secured in CBT/Skill test and Interview. After filling up of the 350 Nos. of posts of ICT Instructor, remaining vacancy, if any arise during the project period due to selected candidate not joining/left/resign, shall be filled up on the basis of list of Empanelment as and when required.

#### **Submission of Online Application: -**

The candidates are required to submit their application online through [recruiter.tcil@gmail.com](mailto:recruiter.tcil@gmail.com). No other means/mode of application shall be accepted. Only one application shall be accepted from one candidate. Application will be accepting in the above-mentioned mail ID only from **5<sup>th</sup> DEC 2023 to 9<sup>th</sup> Dec 2023**. Thus, the closing date for online submission of application shall be **9<sup>th</sup> Dec 2023**.

#### **Selection Procedure: -**

- Online/Offline Computer based Test (CBT)/skill Test.
- Personal Interview.
- Shortlisting of candidates for further process of joining will be in coordination with JEPC based on merit scored in Online Computer based Test/skill Test and Interview.

## **Preference Order:**

*Ensuing Desirable Qualification / Preferential Qualification as mentioned above in the details of Empanelment, the following order shall be followed for preferences in the Empanelment:*

- i.** Candidates who have experience of working in the project will be given first priority if he applies for the work for his deployment to schools satisfying conditions as defined in the JEPC RFP No. GEM/2022/B/2765704 dated 22/11/2022.
- ii.** Age as on 01.01.2023. Older candidates in merit shall be given priority after experience.

## **Call Letter/ Admit Card**

Call letter/Intimation for Online Computer based Test/skill test and Interview will be shared with all shortlisted candidates through registered email ID from [recruiter.tcil@gmail.com](mailto:recruiter.tcil@gmail.com). Admit cards can also be provided at the time of appearing test. It is responsibility of candidate to print the call letter/admit card. TCIL shall not be responsible for any loss of email sent, due to invalid wrong email id provided by candidate or due to any other reason. Candidates are advised to visit <https://www.tcil.net.in> for regular updates related to result/notifications and other important information/publications.

## **Amendment/ Modification/Corrigendum**

Any amendment / modification / corrigendum in respect of empanelment through this Advertisement shall only be posted on <https://www.tcil.net.in>. Hence, candidates are advised to keep themselves updated by visiting the website from time-to-time for updates, etc.

## **General**

1. Candidates are advised to submit the Online Applications well in advance without waiting for the closing date. .
2. Candidate's Passport - size color photograph and signature in blue/black-ink to be required in the resume/application form.
3. Please ensure that all other documents are scanned / resized in JPG format of size 100-300 KB only. Candidates are advised to convert and resize images of all documents to the mentioned format before sending resume/application forms using any software / tools or using mail id.
4. Experience Certificate (in JPG format) & EPF statement of at least 12 months (in PDF format) may be shared by candidate in order to avail preference in selection.
5. Only EPF statement for each experience added is allowed to be shared in PDF format (multiple page document). All other documents must be shared in single image JPG formats.
6. After submitting the online resume/Application, candidates should print the sent mail and keep a copy for their reference and record.
7. The candidates should note that the details provided by them in their application are taken on their face value and the onus of proving the correctness and authenticity of the same as and when required lies with the applicant.

8. No Travelling allowance shall be paid for appearing in the Online Computer based Test / skill Test and Interview.
9. Filed forms can be edited / updated before final submission. Once submitted, application forms cannot be modified further. In case of variation in name / surname / name spelling mentioned in the application with that in the respective certificates pertaining to Qualification / Caste / etc., the applicant shall be required to submit an affidavit from SDM or equivalent to this effect along with the respective documents at the time of interview failing which the candidature shall be liable to be disqualified.
10. Candidates employed in Government / Semi-Government / Public Sector Undertaking are also required to submit their resumes/applications only through e-mail mode. They may, however, submit a copy of their Application to their present employer for forwarding the same through Proper Channel or alternatively, produce a **No Objection Certificate** from their present employer at the time of Interview failing which they shall not be interviewed.
11. TCIL shall be free to reject any application at any stage of the empanelment process if the candidate is found ineligible for the post for which applied.
12. The Company reserves the right to shortlist candidates depending upon the number of vacancies and application received, etc., and also to decide the modalities for empanelment whether through Interview or Written/skill Test or both and the venue / schedule thereof.
13. In all subsequent communications, if any, the candidate should mention their admit card no.
14. Selected candidate shall be liable to serve in any school within the preferred district.
15. Age relaxation in respect of SC/ST/OBC/SEBC/PH candidates as per Govt. of India guidelines.
16. The empanelment process may be cancelled at any stage with without assigning any reason thereof.
17. The empanelment advertised are meant for posting in different schools located in villages and Gram Panchayats in all the District of JHARKHAND. Candidate is required to give their preference for the block he/she wishes to work. Attempt shall be made to post the selected candidate in his/her preferred block. However, the selected candidate should be prepared to work in any of the school of the districts preferred.
18. The acceptance of application or empanelment shall not entitle the applicant to be considered for empanelment and/or deployment.
19. This deployment of persons in JEPC project out of this empanelment is purely on temporary basis and is contractual at consolidated emoluments for the concerned project only. The candidates will not be considered for any other deployment/projects by TCIL.

### Disclaimer

Please Note that all Applicants are required to go through formal empanelment process details of which are available on our website. TCIL never ask for any money or payment from Applicants at any point in the empanelment process. Any person dealing with any such parties for seeking job opportunities with TCIL in lieu of money is doing so at his / her own risk. In case you come across any such person or organization demanding money in lieu of an offer for

a job opportunity in TCIL as ICT Instructor, you are encouraged to bring such matter to our attention by writing us at [recruiter.tcil@gmail.com](mailto:recruiter.tcil@gmail.com)

**For any technical query related to online registration of application forms, please call at Help desk Number at +91-9771837708 available on working days between 10.00 a.m. to 05.00 p.m.\***

Note\* No HR related query like experience, qualifications, eligibility etc will be answered from the Help Desk/Email.